

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF FOOD SUPPLIES & CONSUMER AFFAIRS
ROOM NO. 305, 3RD FLOOR, K-BLOCK, VIKAS BHAWAN,
I.P. ESTATE, NEW DELHI-110002, E-mail:fsoadmn305@gmail.com
(ADMINISTRATION BRANCH)

No.F.2(08)/2019/F&S/Admn/PF/2413-2419

Dated: 20.09.2022

ORDER No. 124.

The powers in respect of the following administrative matters are hereby delegated to Spl.CFS (Admn):-

| S No. | Work for which power is delegated |
|-------|---|
| 1 | Transfer/posting/relieving and taken on strength of Grade-I, II, III, IV & Other staff |
| 2. | Approval of all kind of reports to be sent to other departments/Cadre Controlling Authority. |
| 3. | Filling of Annual Property Return in respect of Gazetted officers |
| 4. | Approval of issuance of all type of NOC (i.e. for going abroad/appearing in higher exam etc) |
| 5. | Approval of all kind of leaves in respect of gazetted officers i.e. Grade-I and above |

This issues with the approval of Secretary cum Commissioner (F&S).


(ASHOK KUMAR)
ASSISTANT COMMISSIONER (ADMN.)

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Copy for information and necessary action to:

1. PS to CFS/ Spl. Commissioners, F&S department
2. All Assistant Commissioners (F&S), F&S Department.
3. DCA/Sr. AO/DDO (HQ), F&S Department.
4. FSO (Vig./Enforcement), F&S Department.
5. PAO concerned through concerned HOO/DDO.
6. Sr. System Analyst to upload the order on the F&S website.
7. Guard file.


ASSISTANT COMMISSIONER (ADMN.)